



Employee Assistance Professionals Association

Chapter/Branch Officer Commitment Form

As an Officer of [(name) Chapter/Branch], I will:

- Perform my duties so as to honor the trust of the membership that elected me.
- Comply with all applicable statutes and regulations applying to non-profit organizations, the terms of the EAPA Articles of Incorporation, and the Bylaws and policies adopted by the [(name) Chapter/Branch].
- Protect the interests of EAPA and the [Chapter/Branch] as determined by its Officers, its mission, and prudent business practice.
- Refrain from using my position as an Officer of the [Chapter/Branch] for my own personal advantage or the advantage of any special interests inside or outside of the [Chapter/Branch].
- Protect the confidentiality of all private or confidential information to which I become a party as an Officer of the [Chapter/Branch].
- Refrain from asserting authority as a [Chapter/Branch] Officer except when participating in a meeting of the [Chapter/Branch] or as the [Chapter/Branch] delegates to me.

Accept my personal responsibility to:

- Attend the meetings of the [Chapter/Branch] and of the [Chapter/Branch] committees to which I have accepted appointment.
- Review all information and materials sent to me in connection with [Chapter/Branch] business and provide to the [Chapter/Branch] my best attention and judgment.
- Conduct myself so as to reflect credit on the Association and the [Chapter/Branch].
- Respect the integrity and abilities of my fellow [Chapter/Branch] officers and strive to advance the unity and harmony of the [Chapter/Branch], recognizing that all official [Chapter/Branch] actions, whether or not I agree, belong to the [Chapter/Branch] as a whole, and not to individuals.
- Tender my resignation from [Chapter/Branch] Office, if I am, or become, unable to serve in accordance with the provisions of this commitment.

Date

Signature